

GAVILAN COLLEGE CURRICULUM MEETING

Special Meeting

Monday, August 29, 2005

2:10 p.m., LS 104

MINUTES

Present: E. Alster, S. Au-Yeung, K. Bedell, K. Campbell, S. Carr, S. Dodd, B. Donovan, J. Harmon, R. Lee, F. Lozano, E. Luna, J. Olivas, J. Parker, A. Rosette, M. Segal, L. Tenney, E. Venable, K. Warren, J. Hall
Guests: F. Lopez, R. Perez, A. Ratto, R. Sharboneau

I. Call to Order

The meeting was called to order at 2:10 p.m.

II. Agenda Adjustments

S. Dodd added items III. C. Technical Review Committee and III. D. Course Updates for Fall 2005.

III. Information

A. Articulation – Jesus Olivas

J. Olivas would like to have a workshop for articulation and criteria requirements, which would take about 20-30 minutes. He pointed out that when a course is rejected by the UC's, the process is delayed by 2 years, so it is very important that everyone knows what needs to be included. J. Harmon asked if there is a form with all the needed criteria. Jesus said that the Department Chairs have been given a criteria sheet. M. Segal suggested that anyone interested could be invited to the Department Chairs meeting to have this training.

B. Curriculum Deadline Reminder

S. Dodd reminded everyone that this Wednesday, August 31st is the deadline for the second reading for classes to be approved for inclusion in the spring schedule.

C. Technical Review Committee

Currently the Technical Review Committee is comprised of the following members: J. Parker, B. Donovan, J. Harmon, J. Olivas and S. Dodd. They are looking for 1 or 2 others – preferably a faculty member. Let Susan know if you are interested.

D. Course Updates for Fall 2005

The courses that need to be updated during the Fall 2005 semester are posted on the curriculum website. There are about 115 courses that need to be updated. The majority of them are missing the ILO's.

IV. Curriculum

A. MODIFICATION TO EXISTING COURSES – FORM C

1. JPN 1A

2. JPN 1B

MSC (E. Luna, M. Segal) for both JPN 1A & 1B

The original course outline for these courses was missing the cultural content. F. Lozano submitted a revised course outline to include 4 different areas of cultural diversity. The ILO's are now more specific for articulation purposes. K. Warren asked if there would be an overview of the cultural values? E. Luna shared his impression of the revised outline and observed that the cultural information seemed to be merely "cut & pasted" into the outline... just dropped in between the vocabulary. J. Olivas asked if a more recent textbook, one more recent than 1995, can be used. F. Lozano said that they would work on that. K. Campbell offered a website that carries current Japanese textbooks. J. Parker pointed out that JPN 1A is listed with the grading option...is this a mistake? She pointed out that it might be more desirable if this is an option. F. Lozano and J. Olivas will "tweak" the course outline. The deadline for this will be tomorrow, August 30, 2005. J. Olivas noted that the course could be submitted in two parts.

VOTE: All in favor

V. Issues

A. Discussion/Action

1. Meeting Location for Fall Semester

R. Lee has made the math lab, PH 101, available for meetings this fall. A vote was taken whether to stay in LS 104 or move to the math lab. Due to the accessibility of computers the consensus was to move the Curriculum Committee meetings to PH 101 for the fall semester.

VI. Adjournment

S. Dodd adjourned the meeting at 2:30 p.m.

Next Meeting: Monday, September 12, 2:10 p.m. PH 101